

**Form G/03:**

**Temporary trade effluent discharge  
application**

# Form G/03: Temporary Trade Effluent discharge application

## Notice for a wastewater discharge into the Wholesaler's Sewerage Network

(In accordance with Section 119 Water Industry Act 1991)

**This form can be used for a Trade Effluent discharge less than or equal to 6 months in duration**

This form should be used where an application is made by the Retailer on behalf of its Non-Household Customer or by a Non-Household Customer directly in the case of

- A Trade Effluent consent with a maximum duration of 6 months
- A Trade Effluent consent for multi-site activities for a maximum duration of 6 months

This form should be completed by the owner or occupier (or an authorised signatory) of the premises to which the application relates. It must also be completed and signed by the Retailer.

Following acceptance of the application, the Wholesaler may require further detailed information about the discharge in order to assess the discharge and complete the application, in which case the Wholesaler may request that information from the Retailer, or the Non-Household Customer and/or undertaking a site visit.

A separate application should be made for each discharge made or to be made from the premises, unless a multisite activity consent is being applied for.

**Note that completion of this application form does not constitute approval to discharge Trade Effluent.**

**Temporary Consent services differ between Wholesalers.**

The form is divided into sections as follows

Number	Section
1.	Retailer details
2.	Type of application
3.	Details of applicant to which the application relates
4.	Trade premises details to which application for consent applies
5.	Contact details
6.	Proposed duration of Trade Effluent discharge
7.	Trade Effluent description
8.	Trade Effluent monitoring and location
9.	Volume assessment
10.	Information relating to health and safety
11.	Declaration by the authorised signatory
12.	Consent from the Retailer to contact the Non-Household Customer
13.	Declaration by the Retailer

**The Retailer should complete sections 1, 12 and 13. The NHH customers appointed Retailer may assist the Non-Household Customer in completing the application, and may make technical enquiries of Wholesaler using Process G1.**

## 1. Retailer details

The Retailer will be the company that is the retail provider for Sewerage Services to the premises and bills for those services.

Retailer name .....

Retailer ID .....

Retailer's own reference .....

## 2. Type of application

Note that Temporary Consent services differ between Wholesalers, you may wish to check with your Retailer before completing this application.

**Indicate which of the following this application relates to (tick only one)**

a) Temporary discharge $\leq$ 6 months for a single location	<input type="checkbox"/>	Complete sections 2 - 11
b) Multisite activity for a period of $\leq$ 6 months	<input type="checkbox"/>	Complete sections 2,3,5,6,7,11

The Retailer must complete section 12 and the declaration in section 13.

## 3. Details of applicant to which the application relates

### 3.1 Information about the organisation applying for the consent to discharge

This is the legal body responsible for the discharge. All legal documentation and notices relating to the Trade Effluent discharge will be sent to this address and copied to the Retailer.

Indicate the legal status of the company or organisation (tick only one)

- Company or body corporate
- Governmental organisation
- Sole trader
- Partnership

Provide the full legal name of the company. In the case of a sole trader, provide the name of the individual. In the case of a partnership, provide the names of all the partners

.....  
.....  
.....  
.....

Trading name of the company or organisation if different

.....

### 3.2 Registered address and other details

This may be a private address in the case of a sole trader or partnership.

.....  
.....  
.....  
.....

Postcode .....

Is the organisation a registered company? (tick as appropriate)

Yes  No

If yes, Companies House registration number .....

If this number changes a new application for consent to discharge must be made.

## 4. Trade premises details to which application for consent applies

### 4.1 Premises details

This is the premises from which the Trade Effluent is to be discharged or is discharged (as applicable).

Customer Name .....

Address of premises:

Premises Name 1 .....

Premises Name 2 .....

Address Line 1 .....

Address Line 2 .....

Address Line 3 .....

Address Line 4 .....

Address Line 5 .....

Postcode .....

Provide any Supply Point ID given to the premises.

Note this reference will be quoted on the sewerage bill for the premises.

Supply Point ID .....

### 4.2 Operational Information

Provide the operational hours for the premises .....

**5. Contact details**

Primary Trade Effluent Contact responsible  
for the discharge(s) .....

Job title of contact .....

Landline telephone number .....

Mobile number .....

E-mail address .....

**6. Proposed duration of temporary discharge**

Start date .....

End date .....

**7. Trade Effluent discharge description**

**7.1 Production of Trade Effluent**

Describe in detail the process(es) from which the Trade Effluent arises

.....

.....

.....

**7.2 Trade Effluent treatment**

Trade Effluent treatment to be given to the discharge (e.g. oil separation, balancing, pH correction, chemical or biological treatment)

.....

.....

.....

### 7.3 Nature and composition of Trade Effluent discharging to the public sewer

The following can not be discharged:

- Wastewater greater than 43 degrees centigrade.
- Trade Effluent that gives off an inflammable vapour at less than 23 degrees centigrade

Indicate if any of the below are relevant to the discharge.

Composition	Does discharge include? (tick all that apply)	Further information
High or Low pH		
Solids		
Organic Content		
Detergents		
Ammonia		
Phosphorous		
Chloride		
Metals or Cyanide		
Fat, Oils or Grease		
Sulphate or sulphide		

### 7.4 Chemicals/substances to be discharged or stored on site (with the potential to be discharged into the public sewer)

All substances discharged must be declared in this application, and any omission to declare substances discharged or to be discharged will constitute an offence by virtue of Section 118(5) of the Water Industry Act 1991.

You must declare any substances listed on the [Environment Agency List of Priority or Hazardous Substances](#) published by the Market Operator. Provide the following information:

Use additional sheets if more space is required.

Substance	Discharged (tick)	Stored (tick)	Maximum concentration to be discharged (mg/l or ug/l)	Volume stored on site (litres)

### 7.5 Volume of Trade Effluent

Maximum volume to be discharged (m<sup>3</sup> per 24 hours) .....

Maximum rate of discharge (litres per second) .....

## 8. Trade Effluent sampling and monitoring

### 8.1 Sample Point Location

The sample point must be such that it will provide a sample of the Trade Effluent discharged to the public sewer without domestic sewage contamination, and provide safe and reasonable access at all times

Provide a description of the location of the sample point (and X-Y co-ordinates if known):

Location .....

.....

### 8.2 Drainage Plan

Failure to supply a suitable draining plan will result in a rejection of your application.

Enclose a drainage drawing for the premises with the following marked on the plan:

- **The location of the sample point**
- **Point of entry into the Sewerage system**, appropriately coloured as follows

**Red – Sewer network**      **Blue – On-site surface water**

**Green – Trade Effluent**      **Brown – Domestic waste**

### 8.3 Connection to sewer location

Provide the name of the street (or other identifying description) where the connection to the sewer is located

.....

### 8.4 Is this a proposed or an existing connection to the Sewerage network? (tick as appropriate)

Proposed     Existing

Into which Sewerage network is the discharge intended to be made? (tick as appropriate)

Foul sewer     Surface water sewer

Combined sewer     Direct to waste water treatment works

### 8.5 Is there any rainfall discharged through the Trade Effluent sample point? (tick as appropriate)

Yes     No

**8.6 Surface area drainage**

Contaminated surface area draining through Trade Effluent sample point

..... m<sup>2</sup>

Non-contaminated surface area draining through Trade Effluent sample point

..... m<sup>2</sup>

**8.7 Is there monitoring of the discharge, such as pH monitoring? (tick as appropriate)**

Yes

No

If yes, provide further details

.....  
.....

**9. Volume assessment**

**9.1 Is there a flow meter which directly measures the wastewater/Trade Effluent discharged? (tick as appropriate)**

Yes

No

**9.2 If yes, provide details of any meters associated with the discharge**

Any additional meter information should be provided on additional sheets.

What does the meter record? (tick as appropriate)

Trade Effluent

Private Water Supply

Water Sub-meter

Mains Supply

Meter manufacturer and model .....

Serial number .....

Number of digits to provide reading to 1 m<sup>3</sup> .....

Unit of measurement: (tick as appropriate)

Metric m<sup>3</sup>

Metric other, Units:.....

**9.3 If no, provide details of how the volume discharged will be assessed**

.....  
.....

**10. Information relating to health and safety**

10.1 Provide details of any particular Health and Safety considerations or access requirements that need to be observed by visitors to the premises such as PPE

.....  
.....



## 11. Declaration by the authorised signatory

This application form must be signed by an authorised signatory of the company responsible for the Trade Effluent discharge as set out in section 3 above. Section 118 of the 1991 Act makes it an offence to discharge Trade Effluent without a Trade Effluent Consent. Section 204 of the 1991 Act requires that information regarding the discharge of Trade Effluent must be given and failure to give such information is an offence.

I declare that the information given in the application form and any accompanying information is correct to the best of my knowledge and belief and is sufficient to specify all matters (pursuant to S119(2) of the 1991 Act).

I acknowledge that there may be a requirement to provide and maintain suitable inspection chambers/effluent treatment/monitoring equipment and for reporting information on the composition and volume of Trade Effluent discharged to sewer.

I confirm that I accept liability for the Retail Charges in respect of this application and any Trade Effluent Consent granted.

I acknowledge that any consent issued will be subject to public disclosure.

Signature .....

Date (dd/mm/yyyy) .....

Full name (in capitals) .....

Role in the company or job title .....

For and on behalf of (company name) .....

Telephone number .....

Email address .....

## 12. Consent from the Retailer to contact the Non-Household Customer

The Wholesaler may wish to contact the Non-Household Customer to arrange a visit to the premises or to ask detailed follow up questions of clarification in relation to the discharge.

The default position is that the Wholesaler will contact the Customer directly with regards to this application, whilst keeping the Retailer informed. Indicate below if Retailer wishes to arrange or be present at any site visits, or be the primary contact for this application: (tick as appropriate)

- Retailer wishes to be present at the visit to the premises of the discharge
- Retailer will undertake to arrange the visit
- Retailer would like to be the primary contact in relation to detailed follow up questions for this application

### 13. Declaration by the Retailer

I believe the information given above is true and accurate.

I confirm that, subject to completion of the remaining steps of Process G2, I accept liability for the Wholesale Charges in respect of this application and any Trade Effluent Consent granted.

Signature .....

Date (dd/mm/yyyy) .....

Full name (in capitals) .....

Role in the company or job title .....

Telephone number .....

Email address .....